

Beneficiary Receipt Confirmation Notice

Date: [Insert Date]

To,

[Beneficiary Name]

[Beneficiary Address]

[City, State, Zip Code]

Dear [Beneficiary Name],

This letter is to formally acknowledge the receipt of your application for benefits. We have received your documents and confirm that everything is in order.

Your unique reference number is: [Insert Reference Number]. Please keep this number for your records.

If you have any questions or need further assistance, do not hesitate to contact us at [Insert Contact Information].

Thank you for your cooperation.

Sincerely,

[Your Name]

[Your Title]

[Your Organization]

[Organization Address]

[City, State, Zip Code]

[Contact Number]