Beneficiary Receipt Acknowledgment

Date:
To: [Beneficiary Name]
[Beneficiary Address]
[City, State, Zip Code]
Dear [Beneficiary Name],
This letter serves as an acknowledgment of receipt for the funds/assets provided to you as a beneficiary. The details are as follows:
 Amount Received: [Amount] Date of Receipt: [Date] Source: [Source of Funds/Assets]
By signing below, you acknowledge that you have received the above-mentioned funds/assets in full and satisfactory condition.
Best regards,
[Your Name]
[Your Title]
[Your Organization]
[Contact Information]
Signature of Beneficiary