

Beneficiary Trust Distribution Request

Date: [Insert Date]

[Trustee's Name]

[Trustee's Address]

[City, State, Zip Code]

Dear [Trustee's Name],

I hope this letter finds you well. I am writing to formally request a distribution from the [Name of Trust] for the purpose of travel expenses.

As a beneficiary of the trust, I would like to request funds in the amount of [Insert Amount] to cover my travel expenses related to [Briefly explain the purpose of travel, e.g., medical appointments, family event, etc.].

Details of the travel are as follows:

- Destination: [Insert Destination]
- Date of Travel: [Insert Dates]
- Purpose of Travel: [Insert Purpose]

I have attached relevant documents to support my request, including [Mention any supporting documents, e.g., itineraries, invoices, etc.].

Thank you for considering my request. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Contact Information]