

John Doe
123 Main Street
City, State, Zip Code
Email: john.doe@email.com
Phone: (123) 456-7890
Date: October 5, 2023

Hiring Manager
ABC Transportation Services
456 Market Avenue
City, State, Zip Code

Dear Hiring Manager,

I am writing to express my interest in the Fleet Manager position at ABC Transportation Services, as advertised on your company website. With over five years of experience in fleet management and a solid track record of enhancing operational efficiency, I am confident in my ability to contribute effectively to your team.

In my previous role at XYZ Logistics, I successfully managed a fleet of over 150 vehicles, implementing strategies that reduced maintenance costs by 20% while improving delivery times. My strong leadership skills allowed me to mentor a team of 10 drivers and support staff, fostering a culture of safety and accountability.

I am excited about the opportunity to bring my expertise in fleet optimization, cost control, and compliance management to ABC Transportation Services. I believe my background complements your company's commitment to excellence and customer satisfaction.

Thank you for considering my application. I look forward to the possibility of discussing how my skills and experiences align with the needs of your organization.

Sincerely,
John Doe