

Parent-Teacher Consultation Notification

Dear [Parent's Name],

We would like to invite you to a parent-teacher consultation to discuss your child's progress in school.

Date: [Insert Date]

Time: [Insert Time]

Location: [Insert Location]

Please confirm your attendance by [Insert Deadline for Confirmation].

We look forward to meeting with you and discussing ways to support your child's education.

Best regards,

[Your Name]

[Your Position]

[School Name]

[Contact Information]