

Energy Rate Dispute Resolution Request

Date: [Insert Date]

To: [Utility Company Name]

Address: [Utility Company Address]

Dear [Utility Company Representative/Customer Service],

I am writing to formally request a dispute resolution regarding my energy rate, account number [Insert Account Number].

Upon reviewing my latest bill dated [Insert Bill Date], I have noticed discrepancies in my energy rates that I believe warrant further investigation. Specifically, I believe that [briefly describe the issue, e.g., "the rate charged does not align with the agreed-upon pricing."].

To assist in the resolution of this matter, I have attached copies of my previous bills and any relevant correspondence. I kindly request that you review my account and provide clarification or a resolution to this dispute at your earliest convenience.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Address]

[Your Phone Number]

[Your Email Address]