

Energy Billing Error Appeal

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]

[Date]

[Utility Company Name]
[Utility Company Address]
[City, State, Zip Code]

Dear [Customer Service or Relevant Department],

I am writing to formally appeal a billing error that I believe has occurred on my recent energy bill dated [Billing Date]. My account number is [Your Account Number].

Upon reviewing my bill, I noticed that the amount charged does not accurately reflect my energy usage for the month of [Month]. The bill indicates a total charge of [Amount], which is significantly higher than my average monthly charge of [Average Amount]. I have attached my previous bills for your reference.

I kindly request that you investigate this matter and correct any billing discrepancies. Please let me know if you require any further information or documentation from my side.

Thank you for your attention to this issue. I look forward to your prompt response.

Sincerely,

[Your Name]