

Subject: Request for Guidance

Dear [Mentor's Name],

I hope this message finds you well. My name is [Your Name], and I am currently a [Your Position/Status] at [Your Institution/Organization]. I have been following your work in [Mentor's Area of Expertise], and I am truly inspired by the impact you have made in the field.

I am reaching out to seek your guidance as I navigate [specific issue or area of interest]. Given your extensive experience and success in [specific examples from the mentor's work], I believe that your insights would be invaluable to my growth and development.

If you are available, I would greatly appreciate the opportunity to speak with you, whether over coffee, a phone call, or a virtual meeting, at your convenience. I am eager to learn from your expertise and apply your advice in my journey.

Thank you very much for considering my request. I look forward to the possibility of connecting with you.

Warm regards,

[Your Name]

[Your Contact Information]

[Your LinkedIn Profile (if applicable)]