Loan Approval Status Inquiry

Date: [Insert Date]

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]

[Bank's Name]
[Bank's Address]
[City, State, Zip Code]

Dear [Loan Officer's Name or Loan Department],

I hope this message finds you well. I am writing to inquire about the status of my loan application submitted on [Insert Submission Date] for [insert type of loan, e.g., personal loan, mortgage, etc.]. My application reference number is [Insert Reference Number].

As I have not yet received a response regarding the approval status, I would greatly appreciate any updates you could provide. I am eager to understand the progress of my application, as it is important for my financial planning.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,
[Your Name]