

Loan Approval Outcome Clarification

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

Email: [Your Email]

Phone: [Your Phone Number]

To: [Bank's Name]

[Bank's Address]

[City, State, Zip Code]

Dear [Loan Officer's Name],

I hope this message finds you well. I am writing to seek clarification regarding the outcome of my recent loan application, reference number [Insert Reference Number]. I received the notification dated [Insert Notification Date], and while I appreciate your timely response, I would like to understand the specific reasons behind the decision.

Understanding these details would help me address any issues or concerns that may have contributed to the outcome and allow me to explore any potential options moving forward.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]