

Home Insurance Claim for Personal Property Loss

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Policy Number]

[Insurance Company Name]

[Insurance Company Address]

[City, State, Zip Code]

Dear [Adjuster's Name],

I am writing to formally file a claim for personal property loss that occurred on [Date of Incident] at my residence located at [Property Address]. This incident involved [brief description of the event, e.g., theft, fire, water damage], resulting in the loss of [list of items lost/damaged].

Below are the details of the claim:

- Date of Incident: [Insert Date]
- Description of Loss: [Provide detailed description]
- Value of Loss: [Estimated value of items lost]

I have attached the following documentation to support my claim:

- Copy of the police report (if applicable)
- Receipts or proof of ownership for the lost items
- Photographs of the damaged/lost property

Please confirm the receipt of this letter and let me know how to proceed with the claim process. I appreciate your prompt attention to this matter.

Thank you for your assistance.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]

[Your Phone Number]

[Your Email Address]