

Invitation to Guest Lecture

Date: [Insert Date]

Dear [Guest Lecturer's Name],

We are pleased to invite you as a guest lecturer for our upcoming community engagement event titled "[Event Title]," scheduled to take place on [Event Date] at [Event Location].

Your expertise in [Guest Lecturer's Field/Topic] would provide invaluable insights to our community members and contribute significantly to the discussions around [Event Theme/Focus].

Please join us for a session that aims to educate and inspire our attendees. We are hoping you can speak for approximately [Duration] minutes, followed by a Q&A session.

Should you accept our invitation, we will provide additional details regarding the schedule and logistics.

Thank you for considering our invitation. We look forward to the possibility of welcoming you to our event.

Sincerely,

[Your Name]

[Your Position]

[Your Organization]

[Your Contact Information]