

# Notification of Service Fee Increase

Dear [Client's Name],

We hope this message finds you well. We are writing to inform you of an upcoming increase in our service fees, effective [Effective Date]. This decision has not been made lightly, but is necessary to maintain the quality of service you have come to expect from us.

Starting on [Effective Date], our new service fee will be [New Fee Amount]. We believe this adjustment will allow us to continue to deliver the high standards and innovative solutions you rely on.

If you have any questions or concerns, please do not hesitate to reach out to us at [Contact Information]. We value your business and appreciate your understanding during this transition.

Thank you for your continued support.

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]

[Your Contact Information]