

# Academic Probation Appeal

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Dean's Name]

[Institution's Name]

[Department Name]

[Institution's Address]

[City, State, Zip Code]

Dear [Dean's Name],

I am writing to formally appeal my academic probation status for the [specific term/year]. I understand the gravity of my academic performance, and I take full responsibility for the circumstances that led to this situation.

Over the past semester, I faced several personal challenges that adversely affected my studies, including [briefly explain the challenges]. Despite these difficulties, I have sought guidance and support from my professors, and I am grateful to have received positive recommendations from faculty who believe in my potential and commitment to improve.

Attached to this letter are the letters of support from:

- [Professor's Name], [Course/Subject] - who has acknowledged my previous accomplishments in their class.
- [Professor's Name], [Course/Subject] - who has supported my understanding of the material and noted my significant effort.
- [Professor's Name], [Course/Subject] - who has expressed confidence in my ability to bounce back academically.

With their backing and my renewed dedication, I am committed to improving my academic performance and achieving my goals. I request a reconsideration of my academic probation status and the opportunity to demonstrate my capabilities in the upcoming semester.

Thank you for considering my appeal. I look forward to your understanding and support.

Sincerely,

[Your Name]