

Letter of Recommendation

Date: [Insert Date]

To Whom It May Concern,

I am writing to recommend [Child's Name] for transfer to [New School's Name]. As [his/her/their] [current position, e.g., teacher, counselor], I have had the privilege of working closely with [him/her/them] over the past [duration].

[Child's Name] has demonstrated remarkable resilience and determination in navigating [his/her/their] educational journey, particularly in relation to [specific special needs, e.g., learning disabilities, autism spectrum disorder]. [He/She/They] has made significant progress in [specific areas of growth, e.g., social skills, academic achievements], despite facing challenges that require tailored support.

At [Current School's Name], we have implemented strategies such as [mention specific strategies or programs, e.g., individualized education programs (IEP), speech therapy, etc.] to support [his/her/their] unique needs. However, I believe that the environment at [New School's Name], with its resources and specialized programs in place, would greatly benefit [him/her/them]. I am confident that [Child's Name] will thrive in a setting that better aligns with [his/her/their] requirements and learning style.

I wholeheartedly recommend [Child's Name] for transfer and am certain that [he/she/they] will contribute positively to your school community. Please feel free to contact me at [your phone number] or [your email] if you have any further questions or require additional information.

Sincerely,

[Your Name]

[Your Position]

[Current School's Name]

[School Address]

[Your Contact Information]