

# Request for School Transfer for Emotional Support

Date: [Insert Date]

[School Principal's Name]

[School Name]

[School Address]

[City, State, Zip Code]

Dear [Principal's Name],

I hope this message finds you well. I am writing to formally request a transfer for my child, [Child's Name], who is currently enrolled in [Current Grade/Class] at [Current School Name]. We believe that a transfer to [New School Name] would greatly benefit [his/her] emotional well-being and academic success.

[Child's Name] has been experiencing [brief explanation of the emotional challenges, e.g., anxiety, bullying, etc.] which has affected [his/her] ability to thrive in the current learning environment. After careful consideration, we feel that [New School Name] offers the supportive environment necessary for [him/her] to overcome these challenges and flourish.

We understand that transfers may require extensive consideration, but we sincerely believe that this change is in the best interest of [Child's Name]'s health and education. We are more than willing to discuss this matter further and provide any necessary documentation.

Thank you for your time and understanding. We hope to hear from you soon regarding this request.

Sincerely,

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Phone Number]

[Your Email Address]