

Early Lease Termination Terms Discussion

Date: [Insert Date]

To: [Landlord's Name]

Address: [Landlord's Address]

From: [Your Name]

Address: [Your Address]

Subject: Discussion on Early Lease Termination

Dear [Landlord's Name],

I hope this message finds you well. I am writing to discuss the terms regarding my early lease termination for the property located at [Property Address]. As per our lease agreement dated [Lease Start Date], I understand that there are specific conditions surrounding early termination.

I would like to formally request a discussion on the possibility of terminating the lease effective [Proposed Termination Date]. Additionally, I am seeking clarification on any potential penalties or obligations that may arise from this request.

I appreciate your understanding and hope to reach a mutually beneficial agreement. Please let me know a suitable time for us to discuss this matter further.

Thank you for your attention, and I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Phone Number]

[Your Email Address]