

Lost Property Claim Form

Date: [Insert Date]

Your Name: [Insert Your Name]

Your Address: [Insert Your Address]

Your Phone Number: [Insert Your Phone Number]

Your Email Address: [Insert Your Email]

To Whom It May Concern,

I am writing to formally report a lost property claim pertaining to my jewelry and accessories. The details of the lost items are as follows:

Description of Lost Items:

- Item: [Insert Item Name] - Description: [Insert Description] - Estimated Value: [Insert Value]
- Item: [Insert Item Name] - Description: [Insert Description] - Estimated Value: [Insert Value]
- Item: [Insert Item Name] - Description: [Insert Description] - Estimated Value: [Insert Value]

Date and Location of Loss:

[Insert Date of Loss]

[Insert Location of Loss]

I would appreciate any assistance you can provide in recovering my lost items. If you require any further information, please feel free to contact me at the above phone number or email address.

Thank you for your attention to this matter.

Sincerely,

[Insert Your Name]