

Membership Cancellation Confirmation

Date: [Insert Date]

Dear [Member's Name],

We regret to inform you that your membership with [Organization/Company Name] has been successfully canceled as per your request on [Cancellation Request Date].

Your membership ID was [Membership ID]. We appreciate your time with us and hope to serve you again in the future.

If you have any questions or require further assistance, please do not hesitate to contact our customer service team at [Customer Service Phone Number] or [Customer Service Email].

Thank you for being a valued member.

Sincerely,

[Your Name]

[Your Position]

[Organization/Company Name]

[Contact Information]