

Dear [Manager's Name],

I hope this message finds you well. I am writing to discuss my current salary in light of the increased responsibilities I have taken on in my role as [Your Job Title] over the past [duration].

Since [mention the time frame when responsibilities increased], I have successfully [briefly outline specific responsibilities or projects undertaken]. These new challenges have allowed me to contribute significantly to our team and the company's goals.

Given these added responsibilities and my commitment to delivering high-quality results, I would like to discuss a potential adjustment to my salary to better reflect my current role and contributions.

I greatly appreciate the support and opportunities I've received at [Company Name] and am eager to continue growing with the team. I'm looking forward to setting up a meeting to discuss this further.

Thank you for considering my request. I look forward to your response.

Sincerely,
[Your Name]
[Your Job Title]
[Your Contact Information]