

Dear [Admissions Office/Specific Name],

I hope this message finds you well. I am writing to follow up on my application to [College/University Name] for the [specific program/major] for the [term/year]. My application was submitted on [submission date], and I wanted to confirm that all necessary materials have been received.

I am very enthusiastic about the opportunity to join [College/University Name] and contribute to the vibrant community. If there are any updates regarding my application status, I would greatly appreciate your guidance.

Thank you for considering my application. I look forward to your reply.

Sincerely,
[Your Full Name]
[Your Contact Information]
[Your Application ID (if applicable)]