

Dear [Donor's Name],

We hope this message finds you well. We are excited to announce our upcoming charity auction, benefiting [Charity Name], on [Date]. This event aims to raise funds to support [brief description of the cause].

We are reaching out to request your generous support in the form of an item donation for our auction. Your contribution will not only help us reach our fundraising goals but also showcase your commitment to making a positive impact in our community.

We are seeking items such as:

- Gift certificates
- Art pieces
- Experience packages (dinners, tours, etc.)
- Sporting event tickets
- Any other unique items you may offer

Your donation will be recognized during the event and in our promotional materials, reaching a diverse audience of community members and supporters.

Please let us know if you would be willing to contribute. We would be happy to arrange for the pickup of your item or provide you with additional information.

Thank you for considering supporting [Charity Name]. Together, we can make a difference!

Warm regards,
[Your Name]
[Your Position]
[Organization Name]
[Contact Information]