

[Your Name]  
[Your Title]  
[Your Company/Organization]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Recipient's Name]  
[Recipient's Title]  
[Recipient's Company/Organization]  
[Recipient's Address]  
[City, State, Zip Code]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to inquire about the possibility of establishing a co-publishing arrangement between [Your Company/Organization] and [Recipient's Company/Organization]. We believe that a partnership could yield significant benefits for both parties, especially in terms of [briefly mention mutual interests or goals].

At [Your Company/Organization], we have [briefly describe your company and any relevant experience or successful projects]. We envision that collaborating on [specific type of publication or project] would not only enhance our reach but also provide valuable content to our audiences.

I would love the opportunity to discuss this potential collaboration in more detail. Please let me know if you are available for a meeting or a call in the coming weeks.

Thank you for considering this inquiry. I look forward to your positive response.

Sincerely,  
[Your Name]  
[Your Title]  
[Your Company/Organization]