

Grant Application for Foundation Assistance

Date: [Insert Date]

[Foundation Name]

[Foundation Address]

[City, State, Zip Code]

Dear [Foundation Contact Name],

I am writing to apply for a grant from [Foundation Name] to support [Project/Program Name]. Our organization, [Your Organization Name], has been dedicated to [brief description of your organization's mission or purpose].

We are seeking funding in the amount of [amount requested] to assist with [specific purposes the funds will be used for -- be specific about the project]. This project aims to [briefly describe the goals and objectives of the project].

We believe that [Foundation Name] shares our commitment to [brief description of shared vision or goals], and that together we can make a significant impact in our community.

Enclosed you will find our detailed proposal and budget, which provide further insight into our project and its anticipated outcomes. We are grateful for your consideration of our request and are eager to partner with [Foundation Name].

Thank you for your time and support.

Sincerely,

[Your Name]

[Your Position]

[Your Organization Name]

[Your Organization Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]