

Dear [Hiring Manager's Name],

I hope this message finds you well. I wanted to express my gratitude for the opportunity to interview for the [Job Title] position at [Company Name] on [Interview Date]. I truly enjoyed our conversation and learning more about the innovative work your team is doing.

I am writing to inquire about the timeframe for a hiring decision. I am very enthusiastic about the possibility of joining your team and would appreciate any updates you could provide regarding the progress of my application.

Thank you once again for the opportunity. I look forward to hearing from you soon.

Best regards,
[Your Name]
[Your Phone Number]
[Your Email Address]