

Dear [Recruiter's Name],

I hope this message finds you well. I am writing to inquire about the timeline for the recruitment decision regarding the [Job Title] position I interviewed for on [Date of Interview]. I am very enthusiastic about the opportunity to join [Company Name] and would appreciate any updates you can provide.

Thank you for your time, and I look forward to hearing from you soon.

Best regards,  
[Your Name]  
[Your Phone Number]  
[Your Email Address]