

# Apology for Missed Rent Payment

Date: [Insert Date]

To: [Landlord's Name]

[Landlord's Address]

Dear [Landlord's Name],

I hope this message finds you well. I am writing to sincerely apologize for not being able to make my rent payment by the deadline of [insert due date]. I understand the importance of timely payments and the inconvenience that my delay may have caused you.

Unfortunately, [briefly explain reason for the missed payment, e.g., unforeseen circumstances, financial difficulties, etc.]. I take full responsibility for this situation and assure you that it is not a reflection of my commitment as a tenant.

I intend to make the payment of [insert amount] by [insert new payment date] and am taking steps to ensure this does not happen again in the future. I value my tenancy and appreciate your understanding in this matter.

Thank you for your patience and consideration. Please feel free to reach out if you would like to discuss this further.

Sincerely,

[Your Name]

[Your Address]

[Your Contact Information]