

Letter of Request for Mediation Session

Date: [Insert Date]

To: [Mediator's Name]

[Mediator's Address]

[City, State, Zip Code]

Dear [Mediator's Name],

I hope this letter finds you well. I am writing to formally request a mediation session regarding a family dispute that has arisen between [briefly describe the parties involved, e.g., myself, [Your Name], and [Other Party's Name]].

The ongoing issue has created significant stress and misunderstanding, and we believe that mediation could provide an effective platform to resolve our differences amicably. We are keen to find a resolution that is satisfactory for all parties involved.

We are available for a mediation session on the following dates: [insert available dates]. If these dates are not convenient, please let us know your available times.

Thank you for considering our request. We look forward to your prompt response.

Sincerely,

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Phone Number]

[Your Email Address]