

Invitation to Guest Lecture

Dear [Alumnus Name],

We are pleased to invite you to be a distinguished guest lecturer at [University/Department Name] on [Date] at [Time]. Your remarkable journey and expertise in [Field/Topic] would greatly inspire our students and faculty.

The lecture will take place at [Venue/Room] and will be followed by a Q&A session and a networking opportunity. We would be honored to have you share your insights and experiences with us.

Please let us know your availability for this event. We look forward to the possibility of welcoming you back to campus.

Warm regards,

[Your Name]

[Your Position]

[University/Department Name]

[Contact Information]