

Application for Preschool Placement

Date: _____

To,

The Admissions Office,

[Preschool Name]

[Preschool Address]

Dear Admissions Committee,

I am writing to apply for a preschool placement for my child, [Child's Name], who will be [Age] years old by [Date]. We believe that [Preschool Name] is the ideal environment for [him/her/them] to grow and learn.

[Child's Name] is a curious and enthusiastic child who enjoys [mention any relevant interests or activities]. We value the importance of early childhood education and are excited about the opportunities your program provides.

We appreciate your consideration of our application and look forward to the possibility of our child joining your esteemed preschool. Please feel free to contact us at [Your Phone Number] or [Your Email Address] if you require any additional information.

Thank you for your time and consideration.

Sincerely,

[Your Name]

[Your Address]

[City, State, Zip Code]