

Letter of Legal Advisor Selection

Date: [Insert Date]

[Recipient's Name]

[Recipient's Address]

[Recipient's City, State, Zip Code]

Dear [Recipient's Name],

We are pleased to inform you that you have been selected as our legal advisor for [Company/Organization Name]. Your expertise in [specific legal area] aligns perfectly with our needs, and we are confident in your ability to guide us through our legal matters.

As discussed, your responsibilities will include providing legal advice, reviewing contracts, and assisting with compliance matters. We are looking forward to a fruitful collaboration.

Please confirm your acceptance of this role by [Insert Deadline Date]. Should you have any questions, do not hesitate to reach out.

Thank you for your time, and we look forward to working with you.

Sincerely,

[Your Name]

[Your Position]

[Company/Organization Name]

[Contact Information]