

# Medical Appointment Confirmation

Dear [Patient's Name],

We are writing to confirm your appointment for a routine check-up.

**Date:** [Appointment Date]

**Time:** [Appointment Time]

**Location:** [Clinic/Hospital Name]

Please arrive 10 minutes early to complete necessary paperwork. If you have any questions or need to reschedule, please contact us at [Phone Number] or [Email Address].

Thank you, and we look forward to seeing you soon!

Sincerely,

[Your Name]

[Your Title]

[Clinic/Hospital Name]

[Contact Information]