

Date: [Insert Date]

Dear [Recipient's Name],

I was heartbroken to hear about the passing of your beloved [Relation, e.g., father, sister]. Please accept my heartfelt condolences during this difficult time. [He/She] was a wonderful person who touched the lives of so many.

As you grieve, remember that you are surrounded by love and support. If there is anything you need or if you'd like to talk, please don't hesitate to reach out to me. I'm here for you.

Sending you love and strength in this difficult time.

Sincerely,

[Your Name]