

Visa Sponsorship Letter

Date: [Insert Date]

[Recipient's Name]

[Recipient's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

On behalf of [Non-Profit Organization Name], I am writing to formally express our intention to sponsor your visa application for the position of [Job Title] within our organization.

We believe your [skills/experience/expertise] will significantly contribute to our mission of [Organization Mission or Purpose]. Your expected start date is [Start Date], and we are committed to supporting you throughout the visa application process.

As a non-profit organization, we recognize the valuable contributions that individuals like you bring to our community. We will provide all the necessary documentation to facilitate your visa application, including but not limited to our IRS determination letter, a detailed job description, and a letter of support.

Should you have any questions or require further information, please feel free to contact me at [Your Phone Number] or [Your Email Address].

Thank you for considering this opportunity with [Non-Profit Organization Name]. We look forward to welcoming you to our team.

Sincerely,

[Your Name]

[Your Title]

[Non-Profit Organization Name]

[Organization Address]

[City, State, Zip Code]