

# Formal Visa Sponsorship Proposal

[Your Name]  
[Your Title]  
[Your Company]  
[Company Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Recipient's Name]  
[Recipient's Title]  
[Recipient's Company]  
[Company Address]  
[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to formally propose the visa sponsorship for [Candidate's Name], who has been offered a position as [Job Title] at [Your Company]. We believe that [Candidate's Name] will make a valuable contribution to our team and assist in the growth and success of our organization.

[Provide a brief overview of the role, why the candidate is a good fit, and any relevant details about the position and the candidate's qualifications.]

We are committed to ensuring that all required documentation and processes are handled efficiently to support the visa application. We believe that sponsoring [Candidate's Name] aligns with our goals and objectives.

Please let us know if you require any further information or documentation to proceed with the sponsorship process. We appreciate your consideration and look forward to your positive response.

Thank you for your attention to this matter.

Sincerely,

[Your Name]  
[Your Title]  
[Your Company]