

Programming Time Change Notification

Dear Team,

We would like to inform you about a change in the programming schedule. The new programming time will be effective starting from **[Effective Date]**.

New Programming Schedule:

- **Day:** [Day of the Week]
- **Time:** [New Time]

We appreciate your understanding and flexibility regarding this change. If you have any questions or concerns, please feel free to reach out.

Best regards,

[Your Name]

[Your Position]

[Your Contact Information]