

Notice of Altered Program Transmission Times

Date: [Insert Date]

Dear [Recipient's Name],

We would like to inform you that there have been changes to the transmission times of our scheduled programs. This adjustment is necessary to enhance our service and provide you with a better viewing experience.

Altered Transmission Schedule

- **[Program Name 1]:** [Old Time] - [New Time]
- **[Program Name 2]:** [Old Time] - [New Time]
- **[Program Name 3]:** [Old Time] - [New Time]

We apologize for any inconvenience this may cause and appreciate your understanding. Should you have any questions or require further information, please feel free to contact us at [Contact Information].

Thank you for your continued support.

Sincerely,

[Your Name]

[Your Position]

[Your Company]