

Interdepartmental Media Feature Proposal

Date: [Insert Date]

To: [Recipient's Name]

From: [Your Name]

Subject: Proposal for Interdepartmental Media Features Collaboration

Dear [Recipient's Name],

I hope this message finds you well. I am writing to propose a collaboration between our departments to develop interdepartmental media features that highlight our ongoing projects and initiatives.

As we strive for greater synergy within our organization, I believe that showcasing our combined efforts through engaging media content will not only enhance internal communication but also highlight our achievements to a broader audience.

Here are a few ideas for the media features:

- Feature articles on joint projects and their impact
- Video interviews with team members from both departments
- Infographics summarizing our collaborative efforts

I would love to schedule a meeting to discuss this proposal further and explore how we can implement these ideas effectively. Please let me know your available times.

Thank you for considering this initiative. I look forward to your response.

Sincerely,

[Your Name]

[Your Position]

[Your Department]

[Your Contact Information]