

# Cancellation of Overdraft Protection Services

Your Name

Your Address

City, State, Zip Code

Email Address

Phone Number

Date

Customer Service Department

Bank Name

Bank Address

City, State, Zip Code

Dear Customer Service,

I am writing to formally request the cancellation of my overdraft protection services associated with my checking account (Account Number: [Your Account Number]).

While I appreciate the service, I have decided that it is no longer necessary for my banking needs. Please consider this letter as my official request to terminate the overdraft protection effective immediately.

Kindly confirm the cancellation of my overdraft protection services by sending a written confirmation to my address listed above or via email at [Your Email Address].

Thank you for your prompt attention to this matter.

Sincerely,

[Your Name]