

# Inquiry Regarding Captioning Policies for Public Events

Dear [Recipient's Name],

I hope this message finds you well. My name is [Your Name], and I am writing to inquire about the captioning policies that your organization implements for public events.

As accessibility is a significant concern, particularly for individuals who are deaf or hard of hearing, I would like to understand how your organization accommodates these needs during public events. Could you please provide information on:

- The availability of captioning services for live events.
- Any protocols in place to ensure timely and accurate captions.
- Resources or contacts for further information about your accessibility policies.

Thank you for your attention to this important matter. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Contact Information]

[Your Organization, if applicable]