

Subject: Follow-Up on Error Correction Notification

Dear [Vendor's Name],

I hope this message finds you well. We are following up regarding our previous notification about the errors identified in your recent submission dated [insert date].

As per our last communication, we would like to remind you that the following errors need to be corrected:

- Error 1: [Insert details]
- Error 2: [Insert details]
- Error 3: [Insert details]

We kindly request that you address these issues at your earliest convenience and provide an update by [insert deadline]. This will help us ensure that all records are accurate and up to date.

If you have any questions or require further clarification, please do not hesitate to reach out.

Thank you for your attention to this matter.

Best regards,

[Your Name]

[Your Title]

[Your Company]

[Your Contact Information]