

Dear [Recipient's Name],

I hope this message finds you well. Thank you for attending the Educational Journalism Symposium on [Date]. We value your participation and insights.

To continually improve our events, we would appreciate your feedback on various aspects of the symposium. Your thoughts on the topics discussed, the speakers, and overall organization would be incredibly helpful.

Please take a few moments to complete the feedback form linked below:

[Feedback Form](#)

Your input is invaluable to us, and we look forward to hearing from you.

Thank you for your time and support!

Sincerely,
[Your Name]
[Your Position]
[Your Organization]