

Dear [Media Contact's Name],

Thank you for reaching out to us regarding your request for coverage on [specific topic/event]. We appreciate your interest in our organization and the work we do.

We are pleased to confirm that we are open to collaborating with you and providing any additional information or resources you may need for your coverage. Our team is dedicated to ensuring you have everything necessary to accurately represent our story.

We look forward to seeing the final piece and continuing to build a positive relationship with your outlet. Should you have any further questions or require additional interviews, please do not hesitate to contact me directly.

Thank you once again for your support!

Best regards,

[Your Name]

[Your Position]

[Your Organization]

[Your Contact Information]