

# Media Amendment Letter

Date: [Insert Date]

[Your Name]

[Your Position]

[Your Company/Organization Name]

[Your Address]

[City, State, Zip Code]

[Recipient's Name]

[Recipient's Position]

[Media Outlet Name]

[Media Outlet Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to request an amendment to the recent publication titled "[Title of the Article]" which appeared on [Publication Date]. It has come to our attention that the statistics presented in the article contained inaccuracies that need to be corrected to ensure accurate representation.

The incorrect statistics are as follows:

- [Incorrect Statistic 1: Description]
- [Incorrect Statistic 2: Description]

We would like to provide the correct information:

- [Correct Statistic 1: Description]
- [Correct Statistic 2: Description]

We appreciate your cooperation in this matter and request that you publish a correction to ensure that your readers receive accurate information. Please let us know if you require any additional details or documentation regarding this amendment.

Thank you for your attention to this important matter.

Sincerely,

[Your Name]

[Your Position]

[Your Company/Organization Name]

[Your Email]

[Your Phone Number]