

Dear [Interviewer's Name],

Thank you for considering me for the [Job Title] position at [Company Name]. I appreciate the opportunity to interview and learn more about your team and organization.

However, after careful consideration, I must respectfully decline the interview scheduling at this time due to [brief reason, e.g., personal commitments, exploring other opportunities, etc.].

I am grateful for your understanding, and I hope to stay in touch for potential future opportunities.

Thank you once again for your consideration.

Sincerely,

[Your Name]

[Your LinkedIn Profile or Contact Information]