

Freelance Agreement Renewal

Date: [Insert Date]

To: [Freelancer's Name]

[Freelancer's Address]

Dear [Freelancer's Name],

We hope this message finds you well. We are writing to discuss the renewal of our freelance agreement, originally dated [Original Agreement Date], and to provide updates on the milestones established in our previous agreement.

Milestone Updates

- **Milestone 1:** [Description] - Status: [Completed/In Progress/Not Started]
- **Milestone 2:** [Description] - Status: [Completed/In Progress/Not Started]
- **Milestone 3:** [Description] - Status: [Completed/In Progress/Not Started]

We are pleased with the progress made so far and would like to propose renewing our agreement under the same terms, with the following updates:

Proposed Terms

- **New Duration:** [Insert Duration]
- **Payment Rate:** [Insert Payment Rate]
- **Additional Milestones:** [Insert any new milestones or changes]

We value your contributions and look forward to continuing our partnership. Please review the proposed terms and let us know if you agree, or if there are any adjustments you would like to discuss.

Thank you for your hard work and dedication.

Sincerely,

[Your Name]

[Your Position]

[Your Company]

[Your Contact Information]