

Freelance Agreement Renewal

Date: [Insert Date]

[Your Name] [Your Address] [City, State, Zip Code] [Email Address] [Phone Number]

[Client's Name] [Client's Company] [Client's Address] [City, State, Zip Code]

Dear [Client's Name],

I hope this message finds you well. I am writing to discuss the renewal of our freelance agreement initially established on [Insert Initial Agreement Date]. As we look to expand the project, I would like to propose the addition of [Insert Name(s) of New Collaborators] to our team.

The details of the renewed agreement are as follows:

- **Project Scope:** [Briefly outline the updated project scope and new collaborators' roles]
- **Compensation:** [Detail any changes in compensation or payment terms]
- **Timeline:** [Insert project timeline and deadlines]
- **Confidentiality and Terms:** [Restate any confidentiality terms and conditions]

Should you agree to this proposal, kindly sign below or reply to this email so we can formalize our renewal agreement at your earliest convenience.

Thank you for your continued collaboration. I look forward to your prompt response.

Best regards,

[Your Name] [Your Title/Role] [Your Company Name]

_____ **Signature**