

# Internship Conversion Application

John Doe  
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Date: October 1, 2023

Hiring Manager  
XYZ Company  
456 Business Road  
Cityville, ST 12345

Dear Hiring Manager,

I am writing to express my interest in converting my internship position into a full-time role at XYZ Company. I have thoroughly enjoyed my experience as an intern in the Marketing Department over the past three months and believe that my skills and contributions align well with the goals of the team.

During my internship, I successfully assisted with several projects that enhanced my understanding of the industry and refined my abilities in digital marketing and data analysis. I am particularly proud of my work on the recent campaign, which resulted in a 20% increase in engagement.

I am excited about the opportunity to continue contributing to XYZ Company's success and further developing my career with your esteemed organization. Thank you for considering my application. I look forward to discussing the potential for a full-time position.

Sincerely,  
John Doe