

# Confirmation of Column Space Agreement

Date: [Insert Date]

From:

[Your Company Name]

[Your Company Address]

[City, State, Zip Code]

Email: [Your Email]

Phone: [Your Phone Number]

To:

[Recipient's Name]

[Recipient's Company Name]

[Recipient's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

We are pleased to confirm the agreement for column space as per our recent discussions. The details of the agreement are as follows:

- **Column Space Location:** [Location]
- **Start Date:** [Start Date]
- **End Date:** [End Date]
- **Cost:** [Cost Amount]

Please review the terms and conditions attached with this letter. If everything is in order, we kindly ask you to sign and return a copy of this letter to indicate your acceptance of this agreement.

Thank you for choosing us for your column space needs. We look forward to a successful collaboration.

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]