

Application for Junior Agile Project Manager Position

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Hiring Manager's Name]

[Company's Name]

[Company's Address]

[City, State, Zip Code]

Dear [Hiring Manager's Name],

I am writing to express my interest in the Junior Agile Project Manager position listed on [Where You Found the Job Posting]. With a background in [Your Background, e.g., "project management and teamwork"], I am eager to contribute my skills to [Company's Name].

During my time at [Previous Company/University], I successfully [mention any relevant experience or project], which allowed me to develop strong skills in Agile methodologies, team collaboration, and project planning. I am particularly drawn to this role because [mention any specific reason related to the company or position].

Enclosed is my resume that further outlines my qualifications. I look forward to the opportunity to discuss how my background and skills align with the needs of your team.

Thank you for considering my application. I hope to hear from you soon.

Sincerely,

[Your Name]